



Rajkot Municipal Corporation

West Zone Office,
"Harishinji Gogih Bhavan", , B/H Big Bazar
150 feet ring road,
Rajkot - 360 005.

Minutes of the Pre-bid meeting held on **15-12-2011** for the **Invitation for Consultancy service to prepare Second generation City Development Plan (CDP) for year 2041 for RMC as well as RUDA and setting up reforms Implementing unit at RMC ,Rajkot**

A Pre-bid meeting was held on 15.12.2011 at 12.30 pm in the Conference Room of Rajkot Municipal Corporation (RMC) west zone office for the above work **Consultancy service to prepare Second generation City Development Plan (CDP) for year 2041 for RMC as well as RUDA and setting up reforms Implementing unit at RMC ,Rajkot** following officials and representative of the agencies were present:

1. Shri V L Anadkat City Engineer (Special)
2. Shri K S Gohel Deputy Executive Engineer

Representatives of:

1. M/s.CRISIL Infrastructure Advisory-Ahmadabad
2. M/s HCP Design and Project Management Pvt. Ltd-Ahmedabad.
3. M/s Appex engineers-Ahmedabad
4. M/s ICRA Management Consulting Services Limited-Pune (Email Quercy)

At the outset City Engineer Shri V L Anadkat welcomed all representatives and gave brief idea about technical and price bid details as well as aware about mile stone dates of the tenders.

The following queries were requested to clarify by the representatives and RMC has responded as shown against each.

Sr No		Queries	Response
1	M/s.CRISIL Infrastructure Advisory- Ahmedabad	Appendix – D – Break – up of total fee payment Schedule: - Professional fees equal to 30 % of accepted tender cost has been linked to approval of CDP by Government of Gujarat and Government of India. The referred professional fees equal to 30 % of accepted tender cost may be released on approval of CDP by Municipal Board since no specific guidelines are available that require approval of revised CDP by government of Gujarat and Government of India	Not Accepted
2	M/s HCP Design and Project Management Pvt. Ltd-Ahmedabad	If you consider that your firm does not have all the expertise for the assignment, you are requested not to quote. Can a joint venture be created or individual experts solicited to assemble the required expertise by a lead firm? The Lead firm will give an undertaking of assuming responsibility for the assignment.	No Joint Venture allowed

3	M/s HCP Design and Project Management Pvt. Ltd-Ahmedabad	The Majority of the key professional staff proposed must be either permanent employees of the firm, or should be associated with the firm on a long-term basis unless otherwise as indicated in the data sheet. Define Majority? Also refer 3.3 vi. Two can belong to the lead firm bidding for the project and the municipal finance expert and PPP procurement expert can be an independent consultants associated with us.	Not Accepted
4	M/s HCP Design and Project Management Pvt. Ltd-Ahmedabad	Experience of Preparing CDPs. Can the experience of preparing statutory development plans under the provisions of GTPUDA be included? The Criteria can be reframed as Preparation of city development plan for million plus cities (as per census 2001) and or development plans as per GTPUDA, 1976 or other urban Development Act for million plus cities.	Not accepted
5	M/s HCP Design and Project Management Pvt. Ltd-Ahmedabad	Experience of implementing public private partnership. Can this experience be one of the partner / consortium firms / individuals experts who have a long term working relationship with us?	Not accepted
6	M/s HCP Design and Project Management Pvt. Ltd-Ahmedabad	Team Leader (should have experience of having led similar Assignment) Municipal Finance Expert PPP and Procurement Expert Urban Planning Expert Can two can belong to the lead firm bidding for the project and the municipal finance expert and PPP procurement expert can be an independent consultants associated with us?	Not accepted
7	M/s HCP Design and Project Management Pvt. Ltd-Ahmedabad	Technical Evaluation CDP experience Can this be expanded to include the statutory Development plans? JnNURM ExperienceCan this be of a consortium partner firm? PPP Experience Can this be of a consortium partner firm / individual expert?	Not Accepted
8	M/s HCP Design and Project Management Pvt. Ltd-Ahmedabad	.Agency shall deploy a two member team at the site for day to day interactions with the officials. In the initial Phase I of the project that is while preparing the CDP this may not be necessary. In Phase 2 which involves setting up of project / reform implementation and monitoring cell site staff can be deployed.	Not Accepted

9	M/s HCP Design and Project Management Pvt. Ltd-Ahmedabad	DATA SHEET 1.3 When does the PIU have to be set up? After the completion of the CDP and Vision Plan?	From Day 1, i.e. Starting of the work.
10	M/s HCP Design and Project Management Pvt. Ltd-Ahmedabad	3.1 NO JV are allowed. We request that this be allowed especially to get all the expertise requested in the TOR. The lead firm can give an undertaking to deliver the assignment.	Not Accepted
11	M/s HCP Design and Project Management Pvt. Ltd-Ahmedabad	Draft Consultancy Agreement. Appendix – H It asks for relevant assignments completed in last 10 years, where as nowhere in the main documents it is specified that the relevant assignments completed to be included should be within the last 10 years. Can this be changed to just relevant experience?	relevant assignments completed in last 5 years
12	M/s ICRA Management Consulting Services Limited-Pune	Preparation of City Development Plan for Million plus cities(as per census 2001): OR Preparation of City Development Plan for two Municipal Corporations	Not accepted
13	M/s ICRA Management Consulting Services Limited-Pune	Past Experience of providing JnnNURM reform implementation support. OR Past Experience of JnnNURM reform appraisal of at least 2 cities under JnNURM.	Not accepted
14	M/s ICRA Management Consulting Services Limited-Pune	Experience of preparing successful approved CDPs under JnnNURM programme for million plus cities 40 marks: The marks will be allocated as follows: ➤ CDP for one one Municipal Corporation OR CDP for one city with million plus population as per 2001 Census :20 Marks ➤ CDPs for two Municipal Corporation OR CDP for two cities each with million plus population as per 2001 Census:30 Marks ➤ CDPs for five cities OR CDP for three cities each with million plus population as per 2001 Census:40 Marks.	Not accepted

15	M/s ICRA Management Consulting Services Limited-Pune	<p>Past Experience of providing JnNURM reform implementation support OR Past Experience of JnNURM reform appraisal of at least 2 cities under JnNURM (20 marks). The marks will be allocated as follows.</p> <ul style="list-style-type: none"> ❖ JnNURM reform appraisal or reform appraisal or reform implementation experience in (10 Marks) <ul style="list-style-type: none"> • One JnNURM City of population more than 2 lakhs as per Census 2001 • JnNURM reform appraisal implementation in two or more JNNURM cities of population more than 2 lakh as per Census 2001. 20 marks. 	Not accepted
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As there were no any further queries, the meeting was concluded at 1.30 pm.

The minutes of this meeting will form a part of the tender document. Same is being forwarded in duplicate; two copies of which shall have to be returned along with the tender duly signed and stamped.


(V L Anadkat)
City Engineer (Spl.)
Rajkot Municipal Corporation

No.RMC:JnNURM: : 887 -

Dt.19-12-2011

Copy submitted to:

1. Commissioner, Rajkot Municipal Corporation.

Copy.f.w.cs.to:

1. The Chairman, Standing Committee, Rajkot Municipal Corporation
2. The Municipal Chief Auditor, Rajkot Municipal Corporation

Copy to:

1. M/s.CRISIL Infrastructure Advisory-Ahmadabad
2. M/s ICRA Management Consulting Services Limited-Pune
3. M/s HCP Design and Project Management Pvt. Ltd-Ahmedabad.
4. M/s Apex engineers-Ahmedabad